

BY-LAWS OF
STEVENSVILLE YOUTH SOCCER
A Non-Profit Organization

Adopted May 20, 2008
Amended November 17, 2009
Amended May 14, 2012
Amended February 17, 2016

DUTIES OF THE BOARD OF DIRECTORS

BODY

Members of the Board of Directors shall:

1. Carry out their duties in a spirit of cooperation, keeping in mind that the program belongs to our youth.
2. Use their own initiative and imagination in fulfilling duties.
3. Attend the meetings of the Board of Directors.

PRESIDENT

The President shall:

1. Uphold and enforce the constitution of Stevensville Youth Soccer.
2. Coordinate and represent entire program.
3. Conduct monthly meetings of the Board of Directors on a regular basis and follow up to make sure jobs are being done. Call special meetings of the Board as deemed necessary.
4. Assist in selecting people to fill non-elected positions on the Board.

VICE-PRESIDENT

The Vice-President shall:

1. Preside and carry on the duties of the President in the event of the President's absence or disability.
2. Perform such other duties as may be delegated by the President.

SECRETARY

The Secretary/Registrar shall:

1. Maintain accurate and detailed minutes of the meetings of the Board of Directors.
2. Maintain files of all SYS correspondence and give notice of all meetings.
3. Be responsible for all correspondence as directed by the President and the Board of Directors.
4. Send letters of appreciation to all sponsors and patrons.

TREASURER

The Treasurer shall:

1. Collect all funds due the organization and make disbursements for payments of all obligations as authorized by the Board.
2. Keep a suitable set of books and submit monthly statements to the Board of Directors and year-end statement covering all receipts and expenditures and a balance sheet.

REGISTRAR

The Registrar shall:

1. Be in charge of player registration.
2. Collect player registration forms and payments and forward those payments to the Treasurer in a timely manner. Give total number of U-6 through U-10 players to Treasurer for payment to the town.
3. Maintain an accurate and up-to-date listing of all SYS members.
4. Email SYS Team Rosters to SAY (due before 30 days after the 1st game.)

DIRECTOR OF COACHING

The Director of Coaching shall:

1. Find coaches for the program and determine at what level they will coach.
2. Plan coaching clinic for training of all coaches

3. Report to the President any action by a player, coach, assistant coach or spectator that has resulted in a protest or possible disciplinary action.

DIRECTOR OF REFEREES

The Director of Referees shall:

1. Find referees for the program.
2. Plan referee training.
3. Be responsible for assigning referees for all scheduled games.
4. Be responsible for fees owed to referees and shall present a statement to the Treasurer for payment. Fees will be determined by the Board of Directors.

DIRECTOR OF EQUIPMENT

The Director of Equipment shall:

1. Distribute all practice balls, game balls, uniforms and first aid kits to the coaches and keep a record of such distribution.
2. Distribute the field equipment (flags, nets, etc...) to the Director of fields.
3. Collect, inventory and store equipment belonging to the organization at the end of each season.
4. Inform the Board of Directors of any equipment needs.

DIRECTOR OF FIELDS

The Director of Fields shall:

1. Locate sites for playing and practice fields.
2. Enlist volunteers in each field area to help in marking and maintaining fields.
3. Supervise in the initial layout and marking of fields and making sure fields are free of rocks, holes and debris.
4. Coordinate mowing, seeding, fertilizing and general upkeep of SYS fields, including sprinkler system maintenance.

DIRECTOR OF PUBLICITY/FUNDRAISING

The Director of Publicity/Fundraising shall:

1. Represent SYS to any organization as directed by the President of the Board of Directors.
2. Obtain bids for photographers for team pictures to be distributed to each player during the soccer season.
3. Obtain sponsors for teams.
4. Apply for grants or coordinate the application of grants.

DIRECTOR OF PURCHASING

The Director of Purchasing shall:

1. Be responsible for the purchasing of uniforms, balls, nets, flags, first aid kit supplies and all other equipment necessary to the soccer program.
2. Turn over the materials purchased to the appropriate Directors for distribution.
3. Seek out multi-bids (at least two) for any purchases over \$500. Bids must be made part of the purchase records and available for review.

LIMITATION ON AUTHORITY

1. Unless authorized by the Board of Directors, by approval of a motion, no officer or representative shall have any power to or authority to bind SYS by any contract or engagement.

PLAYER ELIGIBILITY

1. Any youth who is desirous of playing soccer and who registers at the proper time, and who is not disqualified for reason of health, age or discipline shall be given the opportunity to play.
2. Some medical conditions may require a physician's note to participate.
3. Age groupings are as follows:
 - U-6 Boys and girls 4 & 5 years of age
 - U-8 Boys and girls 6 & 7 years of age
 - U-10 Boys and girls 8 & 9 years of age
 - U-12 Boys and girls 10 & 11 years of age
 - U-14 Boys and girls age 12 through Grade 8Age will be determined by following the US Soccer Federation Guidelines.

PLAYER DISTRIBUTION

- U6 Teams – Maximum number of players on the field at any one time is FIVE (5) or SIX (6). This should be agreed upon by both coaches prior to start of game. There are no goalkeepers. Maximum number of players on roster shall not exceed TEN (10).
- U8 Teams – Maximum number of players on the field at any one time is EIGHT (8) one of which shall be a goalkeeper. Maximum number of players on roster shall not exceed TWELVE (12).
- U10 Teams – Maximum number of players on the field at any one time is NINE (9) one of which shall be a goalkeeper. Maximum number of players on roster shall not exceed THIRTEEN (13).
- U12 Teams – Maximum number of players on the field at any one time is ELEVEN (11) one of which shall be a goalkeeper. Maximum number of players on roster shall not exceed SIXTEEN (16).
- U14 Teams – Maximum number of players on the field at any one time is ELEVEN (11) one of which shall be a goalkeeper. Maximum number of players on roster shall not exceed EIGHTEEN (18).

DISCIPLINE

Protests

1. All protests must be made at the time of infraction. The referee has the final say.
2. Any further protest can be brought before the board in writing. The board will decide if any follow-up is needed.
3. The President may choose to meet with the Director of Coaches/Referees, Coaches or anyone else involved before making a decision.

Suspension

1. This is an extreme step and should be used only in the event of a serious situation. The order of discipline shall be as follows:
 - a. First offense – verbal warning
 - b. Second offense – written warning
 - c. Third offense – suspension

Fines

1. At no time will fines be issued by SYS. However, if it is found that anyone has misused SYS funds, said funds may be ordered to be repaid immediately.